





**THIMUN SINGAPORE 2016**  
21 – 25 November 2016

**DEADLINE: 05 SEP 2016**

Your Official Travel Agent



**HOTEL & TRANSFERS BOOKING FORM**

Please duly complete and email us at [thimun@toureast.net](mailto:thimun@toureast.net)

**IMPORTANT NOTE**

- Official Check-in Time : After 15:00hrs
- Official Check-out Time : By 11:00hrs
- In provision of immigration & customs clearance, coach will arrive at airport terminal coach bay 30-mins after flight landed. Waiting time of 30 minutes allowance will be given, any later, additional 1-way will be chargeable
- For exclusive conference shuttles, additional 1-way transfer shall be deemed chargeable should the waiting time per vehicle exceed 15-minutes
- Conference shuttle is based on non-stop point to point travel using shortest route. Additional stop chargeable at \$80.00 per stop
- For non-exclusive conference shuttle, a maximum grace period of 5 minutes will be given. We seek the cooperation of all school to be punctual.

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Accepted by (Name & Signature)

<b>Tour East Singapore (1996) Pte Ltd</b>  1 Magazine Road # 07-05/06 Central Mall Office Tower Singapore 059567 Telephone: (65) 6238 2309 Facsimile: (65) 6238 2886 E-Mail: <a href="mailto:thimun@toureast.net">thimun@toureast.net</a>	<b>Please remit your Payment to Tour East by telegraphic transfer.</b> <b>Bank details are as follow:</b>  Account Name: Tour East Singapore (1996) Pte Ltd Account Number: 920-349-774-8 Bank Name: United Overseas Bank Bank Address: UOB Orchard Road Branch 230 Orchard Road #01-230 Faber House Singapore 238854 Swift Code: UOVBSGSG Bank Code: 7375      Bank Code: 320	Hotel Confirmation no:
		Airport Transfer Confirmation no:
		Conference Shuttle Service Confirmation no:
		Sightseeing Tour Confirmation no: