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COUNTDOWN TO PARTICIPATION

May
In May, schools, which attended in the previous year, will receive an unconditional invitation to attend. New schools will receive a conditional invitation.

June
The request to participate (ONLINE FORM I) must be received by Thursday 13th June 2019. The delegation pre-payment is also due at this time. The Application forms for students applying for individual appointments are also due by this date.

The delegation assignments and the individual Student Appointments are published on www.thimunsingapore.org by Friday 28th June 2019.

September
Friday, 6th September 2019 is the deadline for the TOUR EAST HOTEL & TRANSFERS BOOKING FORM. Please send your form to: thimun@toureast.net

October
By Friday, 11th October 2019 schools must submit a complete list of the names of all participants (ONLINE FORM II) including the MUN-Director(s) and Chaperone(s).

November
The conference takes place 18th – 22nd November 2019 at the Hwa Chong Institution.
Address: 661 Bukit Timah Road
Singapore 269734

RETURNING FORMS

The Registration Form (ONLINE FORM I) and the Participation Form (ONLINE FORM II) are available online in a secure environment (MUNIS). To log in please use the MUNIS Log in button on our website or go to: www.apps.thimun.org/thimun/entrance

Using the MUNIS system you can fill in all the necessary information we require for your school’s registration (FORM I) and attendance to the conference (FORM II).

All other forms should be emailed. Please do not send the Tour East form to the THIMUN Office.
PROVISIONAL PROGRAMME OF EVENTS

MONDAY 18TH NOVEMBER 2019
13:00-17:00 Registration
09:00-17:00 Student Officer Workshop *(mandatory)*
12:30-17:00 MUNITY East Press Briefing *(mandatory)*
15:00-16:00 ICC Student Officer Briefing *(mandatory)*

TUESDAY 19TH NOVEMBER 2019
09:00-11:00 Late Registration
09:00-17:00 ICC and SC in session
09:00-10:30 Preparatory Meetings *(mandatory)*
10:30-15:30 Lobbying, merging and informal meetings for GA Committees, HRC and ECOSOC
10:30-12:00 MUN-Director’s introductory meeting + Reception
12:30-14:00 Lunch available
14:00 Approval Panel opens
16:00-17:00 Formal Opening Ceremonies

WEDNESDAY 20TH NOVEMBER 2019
09:00-17:00 ICC, SC, HRC and ECOSOC in Session
09:00-11:00 Extended lobbying for GA Committees
09:00-17:00 Approval Panel open
12:30-14:00 Lunch available
11:00-17:00 GA Committees in Session

THURSDAY 21ST NOVEMBER 2019
09:00-17:00 ICC, SC, HRC, ECOSOC and GA Committees in Session
09:00-17:00 Approval Panel open
12:30-14:00 Lunch available
19:00 Dinner

FRIDAY 22ND NOVEMBER 2019
09:00-15:30 ICC, SC, HRC, ECOSOC and GA Committees in Session
12:00-13:00 Lunch available
13:00-14:00 MUN-Directors debrief meeting
16:00 Closing Ceremonies
ISSUES ON THE AGENDA

GENERAL ASSEMBLY (GA)

GA 1 (Disarmament International Security)
- The question of Artificial Intelligence [AI] in the context of disarmament and international security
- Measures against the use of the Internet for terrorist purposes
- The situation in Kashmir
- Preventing conflicts caused by new shipping routes and access to new energy resources in the Arctic
- Establishing a legal framework for cloning and stem cell research

SECURITY COUNCIL
- The situation in Venezuela
- The situation in Eastern Democratic Republic of Congo
- The situation in Yemen
- The situation in Syria

GA 2 (Economic & Financial)
- The effect of economic sanctions on international trade
- The question of debt trap diplomacy in Asia
- Safeguarding sustainable social and financial resources for an ageing population
- Combatting the harvesting and manufacturing of illegal wood-based products
- Discouraging the production and use of single-use plastics
- The question of the effect of the proliferation of technological devices on mental health
- The question of the effects of palm oil plantations in the South East Asian rainforests
- The question of the China's Belt and Road Initiative [BRI] for a more equitable and profitable world
- Managing the threat to global health caused by refusing vaccinations

ECOSOC
- The question of conscientious objection to military service
- Measures to address sexual crimes against children in South East Asia
- Regulating the excessive use of antimicrobials in humans, livestock and agriculture
- Towards a global plan of action to safeguard religious sites
- The question of the effect of the proliferation of technological devices on mental health
- The question of the effects of palm oil plantations in the South East Asian rainforests
- The question of the China's Belt and Road Initiative [BRI] for a more equitable and profitable world
- Managing the threat to global health caused by refusing vaccinations

GA 3 (Social, Humanitarian & Cultural)
- The question of conscientious objection to military service
- Measures to address sexual crimes against children in South East Asia
- Regulating the excessive use of antimicrobials in humans, livestock and agriculture
- Towards a global plan of action to safeguard religious sites
- Empowering the LGBTQ+ community
- Measures to combat negative health effects caused by excessively long working hours
- Protecting journalists and whistle-blowers
- Ensuring the protection and support of children in armed conflicts

HUMAN RIGHTS COUNCIL (HRC)
- Combatting terrorism while protecting Human Rights
- Empowering the LGBTQ+ community
- Measures to combat negative health effects caused by excessively long working hours
- Protecting journalists and whistle-blowers
- Ensuring the protection and support of children in armed conflicts

GA 4 (Special Political & Decolonization)
- The question of Gibraltar
- The question of Guam
- The question of the occupied territories in Ukraine
- Strengthening international cooperation to clear explosive remnants of war
- The Prosecutor versus Ahmad Al Faqi Al Mahdi

GA 6 (Legal)
- Legal measures to protect the use of personal data by social media companies
- The question of the continuing conflict regarding Senkaku/Diaoyu Dao/Diaoyutai islands
- Establishing legal measures to combat wild-life crime and animal trafficking

INTERNATIONAL CRIMINAL COURT (ICC)
- The Prosecutor versus Ahmad Al Faqi Al Mahdi
Members of the United Nations

Afghanistan (HRC)  
Albania  
Algeria  
Andorra (ECO)  
Angola (ECO/HRC)  
Antigua & Barbuda  
Argentina  
Armenia (ECO)  
Australia (HRC)  
Austria (HRC)  
Azerbaijan (ECO)  
Bahamas (HRC)  
Bahrain (HRC)  
Bangladesh  
Barbados  
Belarus (ECO)  
Belgium (SC)  
Belize  
Benin (ECO)  
Bhutan  
Bolivia  
Bosnia-Herzegovina  
Botswana  
Brazil (ECO/HRC)  
Brunei Darussalam  
Bulgaria (HRC)  
Burkina Faso (HRC)  
Burundi  
Cambodia (ECO)  
Cameroon (ECO/HRC)  
Canada (ECO)  
Cape Verde  
Central African Republic  
Chad (ECO)  
Chile (HRC)  
China (SC/ECO/HRC)  
Colombia (ECO)  
Comoros  
Congo  
Costa Rica  
Côte d’Ivoire (SC)  
Croatia (HRC)  
Cuba (HRC)  
Cyprus  
Czech Republic (HRC)  
DPR Korea (North)  
DR Congo (HRC)  
Denmark (ECO/HRC)  
Djibouti  
Dominica  
Dominican Republic (SC)  
Ecuador (ECO)  
Egypt (ECO/HRC)  
El Salvador (ECO)  
Equatorial Guinea (SC)  
Eritrea (HRC)  
Estonia  
Eswatini (Swaziland) (ECO)  
Ethiopia (ECO)  
Fiji (HRC)  
Finland  
France (SC/ECO)  
Gabon  
Gambia  
Georgia  
Germany (SC/ECO)  
Ghana (ECO)  
Greece  
Grenada  
Guatemala  
Guinea  
Guinea Bissau  
Guyana  
Haiti  
Honduras  
Hungary (HRC)  
Iceland (HRC)  
India (ECO/HRC)  
Indonesia (SC)  
Iran (ECO)  
Iraq (HRC)  
Ireland (ECO)  
Israel  
Italy (HRC)  
Jamaica (ECO)  
Japan (ECO/HRC)  
Jordan  
Kazakhstan  
Kenya (ECO)  
Kiribati  
Kuwait (SC)  
Kyrgyzstan  
Lao PDR  
Latvia  
Lebanon  
Lesotho  
Liberia  
Libya  
Liechtenstein  
Lithuania  
Luxembourg (ECO)  
Madagascar  
Malawi (ECO)  
Malaysia  
Maldives  
Mali (ECO)  
Malta (ECO)  
Marshall Islands  
Mauritania  
Mauritius  
Mexico (ECO/HRC)  
Micronesia, Fed. States  
Moldova  
Monaco  
Mongolia  
Montenegro  
Morocco (ECO)  
Mozambique  
Myanmar  
Namibia  
Nauru  
Nepal (HRC)  
Netherlands (ECO)  
New Zealand  
Nicaragua  
Niger  
Nigeria (HRC)  
North Macedonia  
Norway (ECO)  
Oman  
Pakistan (ECO/HRC)  
Palau  
Panama  
Papua New Guinea  
Paraguay (ECO)  
Peru (SC/HRC)  
Philippines (ECO/HRC)  
Poland (SC)  
Portugal  
Qatar (HRC)  
Rep. of Korea (South)  
(ECO)  
Romania (ECO)  
Russian Fed. (SC/ECO)  
Rwanda (HRC)  
Saint Kitts & Nevis  
Saint Lucia  
Saint Vincent & the  
Grenadines (ECO)  
Samoa  
San Marino  
Sao Tome & Principe  
Saudi Arabia (ECO/HRC)  
Senegal (HRC)  
Serbia  
Seychelles  
Sierra Leone  
Singapore  
Slovakia (HRC)  
Slovenia  
Solomon Islands  
Somalia (HRC)  
South Africa (SC/HRC)  
South Sudan  
Spain (HRC)  
Sri Lanka  
Sudan (ECO)  
Suriname  
Sweden  
Switzerland  
Syrian Arab Rep.  
Tajikistan  
Tanzania, United Rep.  
Thailand  
Timor-Leste  
Togo (ECO/HRC)  
Tonga  
Trinidad & Tobago  
Tunisia (HRC)  
Turkey (ECO)  
Turkmenistan (ECO)  
Tuvalu  
Uganda  
Ukraine (ECO/HRC)  
United Arab Emirates  
United Kingdom  
( SC/ECO/HRC)  
United States of America  
( SC/ECO)  
Uruguay (ECO/HRC)  
Uzbekistan  
Vanuatu  
Venezuela (ECO)  
Viet Nam  
Yemen (ECO)  
Zambia  
Zimbabwe
SECURITY COUNCIL

The Security Council is composed of 5 permanent members (China, France, Russian Federation, United Kingdom and United States of America) and 10 members elected for two year terms. Two delegates of each of the 15 member delegations must be assigned to the Security Council.

ECOSOC

The Economic and Social Council is composed of 54 member countries, a third of the members changing every year. Two delegates of ECOSOC member delegations must be assigned to ECOSOC.

HUMAN RIGHTS COUNCIL (HRC)

The Human Rights Council is composed of 47 member countries, a third of the members changing every year. Two delegates of HRC member delegations must be assigned to the HRC.

NON-MEMBER DELEGATIONS

The size of the non-member delegations will vary according to the type of delegation and the need to be represented in a particular committee or council because of the agenda items affecting these delegations. Non-member delegates will be assigned to a particular forum, normally on the basis of one delegate per forum, and may only participate in another forum, Security Council or the ICJ, at the express invitation of the President or Chair of the forum concerned.

<table>
<thead>
<tr>
<th>Delegation</th>
<th>No.</th>
<th>Permitted Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>NON-MEMBER STATES / OFFICIAL OBSERVERS:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ICRC</td>
<td>3</td>
<td>GA3; ECO; HRC</td>
</tr>
<tr>
<td>SPOKESMEN / LOBBYIST FOR NGOs:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amnesty International</td>
<td>2</td>
<td>GA1; HRC</td>
</tr>
<tr>
<td>Greenpeace</td>
<td>3</td>
<td>GA2, GA3, ECO</td>
</tr>
<tr>
<td>Human Rights Watch</td>
<td>3</td>
<td>GA3; ECO; HRC</td>
</tr>
<tr>
<td>SPECIALIST SPOKESMEN FOR UN ORGANISATIONS AND AGENCIES:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ESCAP (Com. for Asia, Pacific)</td>
<td>7</td>
<td>GA1,GA2,GA3,GA4,GA6; ECO; HRC</td>
</tr>
<tr>
<td>ESCWA (Com. for Western Asia)</td>
<td>7</td>
<td>GA1,GA2,GA3,GA4,GA6; ECO; HRC</td>
</tr>
<tr>
<td>UNEP (Environment)</td>
<td>4</td>
<td>GA2,GA3,GA6; ECO</td>
</tr>
<tr>
<td>UNESCO</td>
<td>4</td>
<td>GA2, GA3; ECO; HRC</td>
</tr>
<tr>
<td>UNHCHR (Human Rights)</td>
<td>3</td>
<td>GA3; ECO; HRC</td>
</tr>
<tr>
<td>UNICEF (Children’s Fund)</td>
<td>4</td>
<td>GA2, GA3; ECO; HRC</td>
</tr>
<tr>
<td>WHO (World Health Organisation)</td>
<td>3</td>
<td>GA3; ECO; HRC</td>
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</tbody>
</table>
DELEGATION SIZE

The minimum and maximum restrictions on delegation size are as follows:

<table>
<thead>
<tr>
<th>Delegation Type</th>
<th>MIN</th>
<th>MAX</th>
</tr>
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<tbody>
<tr>
<td>SC, ECOSOC AND HRC MEMBER COUNTRY</td>
<td>11</td>
<td>11</td>
</tr>
<tr>
<td>Must be represented in:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SC with 2 delegates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ECOSOC with 2 delegates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HRC with 2 delegates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Assembly with 5 delegates (1 seat per GA committee)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SC AND ECOSOC MEMBER COUNTRY</td>
<td>9</td>
<td>9</td>
</tr>
<tr>
<td>Must be represented in:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SC with 2 delegates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ECOSOC with 2 delegates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Assembly with 5 delegates (1 seat per GA committee)</td>
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<tr>
<td>SC AND HRC MEMBER COUNTRY</td>
<td>9</td>
<td>9</td>
</tr>
<tr>
<td>Must be represented in:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SC with 2 delegates</td>
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<tr>
<td>HRC with 2 delegates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Assembly with 5 delegates (1 seat per GA committee)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SC MEMBER COUNTRY</td>
<td>7</td>
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<tr>
<td>Must be represented in:</td>
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<td></td>
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<tr>
<td>SC with 2 delegates</td>
<td></td>
<td></td>
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<tr>
<td>General Assembly with 5 delegates (1 seat per GA committee)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ECOSOC AND HRC MEMBER COUNTRY</td>
<td>7</td>
<td>9</td>
</tr>
<tr>
<td>Must be represented in:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ECOSOC with 2 delegates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HRC with 2 delegates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Assembly with 3-5 delegates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ECOSOC MEMBER COUNTRY</td>
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<td>7</td>
</tr>
<tr>
<td>Must be represented in:</td>
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</tr>
<tr>
<td>ECOSOC with 2 delegates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Assembly with 3-5 delegates (1 seat per GA committee)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HRC MEMBER COUNTRY</td>
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<tr>
<td>Must be represented in:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HRC with 2 delegates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Assembly with 3-5 delegates (1 seat per GA committee)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>STANDARD DELEGATION COUNTRY (non SC/ECOSOC/HRC)</td>
<td>3</td>
<td>5</td>
</tr>
<tr>
<td>Must be represented in:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Assembly with 3-5 delegates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NON-MEMBER DELEGATION</td>
<td></td>
<td></td>
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<tr>
<td>Must be represented in:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>each non-member delegation will be allocated one seat in each permitted forum (see page 8)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ASSIGNMENT OF ROLES AND FUNCTION

Each delegation must have an Ambassador or Head of Delegation, who must be present in the General Assembly and therefore be assigned to one of the 5 GA Committees.
APPLICATIONS FOR THE POSITIONS OF STUDENT OFFICER, MEMBER OF THE ICC, MUNITY PRESS

GENERAL RULES
Participating schools may submit no more than 3 applications in each of the 3 categories (StOff/ICC/Press). Failure to adhere to this restriction by any school may result in all applicants from that school being disqualified. All students applying for one of the above positions must complete an Application Form, together with a formal letter of application and a letter of recommendation from their MUN-Director. This complete application must be returned to the THIMUN The Hague Office by the final closing date. Late or incomplete applications will not be considered. Students can only apply for a position in ONE of the 3 categories.

I. STUDENT OFFICERS
The Student Officer team consists of the Executive Committee together with the Deputy Presidents, Committee Chairs and Deputies in the various forums.
All student Officers must be thoroughly conversant with Parliamentary Procedure and particularly with the current THIMUN Rules of Procedure. They must have a good knowledge of current affairs as well as of the issues on the agenda. They will be required to write a research report and must be prepared to be actively involved in the lobbying process, coordinating the work of their respective Council or Committee throughout the week. In their application candidates should state which position and which forum(s) they are particularly interested in. Please note that students in their final year at secondary school who have not previously chaired at THIMUN or at a THIMUN-Affiliated conference are unlikely to be selected.

All applicants for a Student Officer position must be aware that, if and when chosen, they are expected to attend the mandatory workshop (09:00 – 17:00) on Monday 18th November 2019 at the Hwa Chong Institution.

Executive Committee
The Executive Committee consists of:
Secretary General, Deputy Secretaries General and President of the General Assembly
President of the Security Council
President of ECOSOC
President of the International Criminal Court
President of the Human Rights Council

Deputy Presidents and Committee Chairs
The Deputy Presidents will assist the President in lobbying and in the plenary sessions. The Committee Chairs will each preside over one of the five GA Committees when they are in session.

Most of these positions are expected to be filled by those who have already held a position at THIMUN or a THIMUN-Affiliated conference as Deputy President or Deputy Chair.

Deputy Chairs
In general, Deputy Chairs are appointed in order to provide an opportunity for younger students to gain experience. It is hoped that such students will prove themselves capable and will be available to
serve again at the subsequent session of THIMUN. Thus preference will be given to students able to attend in 2019 as well as in 2020.

II. INTERNATIONAL CRIMINAL COURT
The ICC consists of seven judges who will examine a case concerning a criminal act committed by an individual. The case will be argued by advocates representing the parties to the dispute. Each party in the case will be represented by a pair of advocates.

The judges and the advocates are independent lawyers and not members of any country delegation. Applications are sought from outstanding students of sound academic ability, with a capacity for independent research, a good knowledge of international affairs and MUN experience. An interest in law would be an advantage but applicants are not expected to be legal experts. In their application, as well as outlining their qualifications and experience, candidates must state whether they are interested in being a student officer, a judge or part of an advocate team.

As advocates need to prepare and work as a tandem, applications for these positions will only be considered when at least two applications come in from the same school.

Once selected, the judges and advocates are expected to make a special study of the Statute, Rules of Court and procedures of the International Criminal Court and the THIMUN Singapore 2019 Model ICC Guidebook. Both judges and advocates are also expected to research the particular case before the ICC. All ICC student officer applicants must be aware that, if and when chosen, they are expected to attend the mandatory briefing (15:00 – 16:00) on Monday 18th November 2019 at the Hwa Chong Institution.

III. MUNITY PRESS DELEGATION
Press delegates, under the supervision and direction of the Press Coordinator, are responsible for producing the conference newspaper and online content. The Press Delegation includes layout editors, text editors, experienced reporters, photographers, cartoon artists and videographers. This team of young aspiring journalists are often the last people to leave the conference each day, when the deadline is met. Every effort will be made to get them to their buses, but in extraordinary circumstances they may need to use separate transportation.

Students who would like to apply should have some journalistic skills, familiarity with word processing, desktop publishing (InDesign), photo and/or video editing programs, MUN experience and knowledge of international affairs (for writers). All applicants for a position in the MUNITY East Press team must be aware that, if and when chosen, they are expected to attend the briefing (12:30 – 17:00) on Monday 18th November 2019 at the Hwa Chong Institution.

SUCCESSFUL APPLICANTS
The list of students whose applications have been successful will be published by the end of June. All Student Officers, ICC members and Press delegates are expected to reside with the other delegates from their school. THIMUN is not responsible for their travel or accommodation costs.

FEES
With the exception of the Executive Committee of the Student Officer team, all students holding individual positions (Student Officer/ICC/MUNITY Press) will be charged the full participant fee.
CONFERENCE FEES & DEADLINES

<table>
<thead>
<tr>
<th>2019 CONFERENCE FEES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Delegation fee per school delegation</td>
<td>€ 100.00</td>
</tr>
<tr>
<td>Participation fee per person for MUN-Directors /Chaperones / Delegates including Press Delegates, ICC members, Student Officers and Chaperones</td>
<td>€ 160.00</td>
</tr>
<tr>
<td>Changes to FORM II after 11th October 2019 per ID badge changed</td>
<td>€ 20.00</td>
</tr>
</tbody>
</table>

FINANCIAL STATEMENT

A financial statement can be found in the main menu of the MUNIS system, once you have logged in at www.apps.thimun.org/registration. The link Account (financial) links to a printable statement of account. Once your submitted Form II is accepted (and there is an outstanding balance), it will be an actual invoice requesting payment.

DEADLINES & CANCELLATIONS

Changes / Substitutions:
After 11th October 2019 substitutions for students unable to attend will only be permitted upon payment of an administrative charge. All changes and substitutions have to be sent to the THIMUN The Hague office in writing or by email. The cost of a badge change is € 20.00 per badge changed.

Cancellations:
From 11th October 2019 100% of the fees/charges are due. The full fees are due at this time whether or not a school, or an individual participant, for whatever reason, actually attends.

It is strongly recommended that schools take out adequate cancellation, travel and medical insurance.

THIMUN is not responsible for costs incurred by individual schools or participants in any of these areas.

PAYMENTS

Delegation Pre-payment
By 13th June 2019 at the latest, a non-refundable delegation pre-payment of € 1,060.00 (based on the School Delegation fee + 5 Students and 1 MUN-Director) must be transferred to one of the THIMUN bank accounts (see page 13).

The remainder of the fees must be transferred before 1st November 2019. The details of your statement of account can be found in the MUNIS system, once you have logged in. MUN-Directors are expected to bring evidence of payment with them to registration at the conference.

All payments are to be made in Euro to our ABN AMRO account or to our DBS account. Please use the exchange rate given by your bank on the day of transfer, net of all bank charges.

BANK TRANSFER

Please clearly indicate the name of the school and the ID NUMBER mentioned on the invoice on your transfer. If possible, the International Bank Account Number (IBAN) and the International Bank Code (BIC) should be used to avoid unnecessary delays and charges.
**THIMUN BANK ACCOUNT INFORMATION**

<table>
<thead>
<tr>
<th>ABN AMRO Bank:</th>
<th>DBS Bank – Development Bank of Singapore:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account No.: 484279939</td>
<td>Account No. 022-900798-4</td>
</tr>
<tr>
<td>IBAN: NL22ABNA0484279939</td>
<td>SWIFT: DBSS SGSG</td>
</tr>
<tr>
<td>BIC/SWIFT: ABNANL2A</td>
<td>Institution Code: 7171, Branch 022</td>
</tr>
<tr>
<td><strong>Account Name:</strong> STICHTING THE HAGUE INTERNATIONAL MODEL UNITED NATIONS</td>
<td><strong>Account Name:</strong> The Hague International Model United Nations LTD</td>
</tr>
<tr>
<td>ABN AMRO Bank, Kneuterdijk 8, The Hague</td>
<td><strong>Beneficiary’s Address:</strong> 2nd Van Blankenburgstraat 119, 2517 HC The Hague, The Netherlands</td>
</tr>
</tbody>
</table>

**BANK CHARGES**

Schools are responsible for the payment of all bank charges related to the payment of the fees. To avoid or minimize such charges, schools should instruct their bank to transfer the money, net of bank charges, directly by bank giro transfer into one of the THIMUN bank accounts.
BOOKING DEADLINE: 6 SEPTEMBER 2019

Important Note: Booking after 6 September 2019, are subject to availability and rates may change.

OUR SERVICES

1) HOTEL ACCOMMODATION – BASED ON PER ROOM PER NIGHT IN SINGAPORE DOLLARS

<table>
<thead>
<tr>
<th>Hotel</th>
<th>Category</th>
<th>From Airport (Estimated)</th>
<th>Nearest MRT</th>
<th>To Hwa Chong Institution (Estimated)</th>
<th>Room, Breakfast &amp; Internet (SGD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fort Canning Lodge</td>
<td>3*</td>
<td>20 mins</td>
<td>Dhoby Ghaut</td>
<td>15 mins</td>
<td>Single: $170.00; Twin: $190.00</td>
</tr>
<tr>
<td>Hotel Boss</td>
<td>3*</td>
<td>15 mins</td>
<td>Lavender</td>
<td>20 mins</td>
<td>Single: $170.00; Twin: $190.00</td>
</tr>
<tr>
<td>V Hotel Lavender</td>
<td>3*</td>
<td>20 mins</td>
<td>Lavender</td>
<td>20 mins</td>
<td>Single: $180.00; Twin: $200.00</td>
</tr>
<tr>
<td>Ibis Singapore Bencoolen</td>
<td>3*</td>
<td>18 mins</td>
<td>Bugis</td>
<td>25 mins</td>
<td>Single: $170.00; Twin: $200.00</td>
</tr>
<tr>
<td>Hotel Chancellor @ Orchard</td>
<td>3*</td>
<td>25 mins</td>
<td>Somerset / Dhoby Ghaut</td>
<td>20 mins</td>
<td>Single: $180.00; Twin: $200.00</td>
</tr>
<tr>
<td>Mercure Singapore Bugis</td>
<td>4*</td>
<td>20 mins</td>
<td>Bugis</td>
<td>25 mins</td>
<td>Single: $205.00; Twin: $225.00</td>
</tr>
<tr>
<td>Oasia Hotel Novena</td>
<td>4*</td>
<td>20 mins</td>
<td>Novena</td>
<td>10 mins</td>
<td>Single: $260.00; Twin: $280.00</td>
</tr>
<tr>
<td>York Hotel</td>
<td>4*</td>
<td>25 mins</td>
<td>Orchard</td>
<td>15 mins</td>
<td>Single: $265.00; Twin: $285.00</td>
</tr>
<tr>
<td>Courtyard by Marriott</td>
<td>4*</td>
<td>25 mins</td>
<td>Novena</td>
<td>12 mins</td>
<td>Single: $240.00; Twin: $260.00</td>
</tr>
<tr>
<td>Mercure at Stevens</td>
<td>4*</td>
<td>25 mins</td>
<td>Stevens</td>
<td>10 mins</td>
<td>Single: $205.00; Twin: $225.00</td>
</tr>
<tr>
<td>Novotel at Stevens</td>
<td>4*</td>
<td>25 mins</td>
<td>Stevens</td>
<td>10 mins</td>
<td>Single: $270.00; Twin: $290.00</td>
</tr>
</tbody>
</table>

Official Check-in Time: After 15:00 hrs
Official Check-out Time: By 11:00 hrs

For guaranteed early check-in, please pre-block guest room one night prior to arrival.
Check out by 18:00 hrs: 50% of the above room rate
Check out after 18:00 hrs: 100% of the above room rate

OPTIONAL: Please note all guest rooms request for early check-in/late checkout are subject to availability.

Please note:
- Prices include Room Rates, Breakfast and Internet in the Hotel.
- All guest rooms’ rates are quoted in Singapore Dollar, per room per night basis and not inclusive of prevailing service charge and government tax (computed as 17.70%).
- The rates are applicable for the above event with reservation and full payment made through Tour East Singapore.
- One night deposit (non-refundable) x no. of rooms blocked is required for confirmation of booking.
- Internet may come in form of wired or wireless and in Single Room, up to 1 user and in Twin Room up to 2 users.
- If you wish to stay in a particular hotel of your choice which is not listed or other services, please feel free to contact Tour East.
2) AIRPORT TRANSFERS

If you have deviation from group airport transfer, please feel free to let us know at thimun@toureast.net.

Above rates are inclusive of separate luggage van for baggage transfer for coach of more than 25 guests, if necessary.

<table>
<thead>
<tr>
<th>One-way Transfer (Airport to Hotel or vice versa)</th>
<th>Type of Vehicle</th>
<th>Cost Per Vehicle (SGD) (ETA / ETD Pick-up between 07:00hrs to 23:00hrs)</th>
<th>Cost Per Vehicle (SGD) (ETA / ETD Pick-up between 23:00hrs to 07:00hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Based on 03 – 07 persons</td>
<td>13-Seater Mini Van</td>
<td>$170.00</td>
<td>$250.00</td>
</tr>
<tr>
<td>Based on 08 – 20 persons</td>
<td>23-Seater Coach</td>
<td>$280.00</td>
<td>$430.00</td>
</tr>
<tr>
<td>Based on 21 – 25 persons</td>
<td>45-Seater Coach</td>
<td>$400.00</td>
<td>$550.00</td>
</tr>
<tr>
<td>Based on 26 – 40 persons</td>
<td>45-Seater Coach</td>
<td>$500.00</td>
<td>$650.00</td>
</tr>
</tbody>
</table>

3) CONFERENCE SHUTTLE

<table>
<thead>
<tr>
<th>2 Way Transfer (Hotel – SALT Centre – Hotel)</th>
<th>Capacity (Per Vehicle)</th>
<th>Private Basis (Per Vehicle)</th>
<th>Non-exclusive basis (Per person)</th>
</tr>
</thead>
<tbody>
<tr>
<td>13-seater Mini Van</td>
<td>Maximum 12 persons</td>
<td>$200.00</td>
<td>$15.00</td>
</tr>
<tr>
<td>23-seater Coach</td>
<td>Maximum 22 persons</td>
<td>$300.00</td>
<td></td>
</tr>
<tr>
<td>45-seater Coach</td>
<td>Maximum 44 persons</td>
<td>$500.00</td>
<td></td>
</tr>
</tbody>
</table>

IMPORTANT NOTE

- Price includes transfer by deluxe air-conditioned vehicle
- Includes Coach Display Signage with name
- In provision of immigration & customs clearance, coach will arrive at airport terminal coach bay 30-mins after flight landed. Waiting time of 30 minutes allowance will be given, any later, additional 1-way will be chargeable
- For exclusive conference shuttles, additional 1-way transfer shall be deemed chargeable should the waiting time per vehicle exceed 15-minutes
- Conference shuttle is based on non-stop point to point travel using shortest route. Additional stop chargeable at $80.00 per stop
- For non-exclusive conference shuttle, a maximum grace period of 5 minutes will be given. We seek the cooperation of all school to be punctual.

4) SIGHTSEEING TOURS

We are able to offer customized tours and attraction tickets at discounted rates, please enquire via email at thimun@toureast.net

5) PAYMENT SCHEDULE

<table>
<thead>
<tr>
<th>Period</th>
<th>Hotel Accommodation Booking</th>
<th>Transfers and Tours Booking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Upon Confirmation</td>
<td>1 Room Night Deposit x No. of Room Blocked (non-refundable)</td>
<td>25% of Agreed Services</td>
</tr>
<tr>
<td>By 6 September 2019 – Friday</td>
<td>Full Balance Payment</td>
<td>Full Balance Payment</td>
</tr>
</tbody>
</table>

Kindly note full payment must be made prior commencement of event. Any short payment must be made upon arrival.
6) CANCELLATION POLICY
All cancellation must be in writing (either faxed or electronic mail) to Tour East with acknowledgement. Cancellation refers to:
- cancellation of partial or entire room blocks; and/or
- date change resulting in a reduction of finalized room nights block
- no show

<table>
<thead>
<tr>
<th>Period</th>
<th>Guest room</th>
<th>Transfers and Tours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Upon confirmation</td>
<td>Deposit forfeited</td>
<td>Deposit forfeited</td>
</tr>
<tr>
<td>By 6 September 2019 – Friday</td>
<td>Deposit forfeited</td>
<td>Balance payment</td>
</tr>
<tr>
<td>After 6 September 2019 – Friday</td>
<td>100% penalty (total no. of rooms x no. of nights blocked)</td>
<td>100% penalty</td>
</tr>
</tbody>
</table>
CONDUCT

GENERAL BEHAVIOUR
Although THIMUN-Singapore is an educational exercise intended for young people, delegates are simulating the Councils of the United Nations. Thus, for the period of the conference, they must be regarded as diplomats and ambassadors for the country they are representing, as well as representatives of their individual schools. This demands a high standard of personal conduct and behaviour from all delegates, both during the conference sessions and outside the conference venue.

It is extremely important for the continuing good relations between THIMUN, the Hwa Chong Institution, the local authorities and the diplomatic and business communities that delegates behave appropriately at all times. Therefore, schools are expected to select their students carefully and not bring to Singapore any student who is likely to create a disciplinary problem. This is important not only for the good name of THIMUN but also for the good name of the school concerned. School Administrators and MUN-Directors should be aware that attendance at the annual session of THIMUN-Singapore is by invitation and that this invitation may be withheld from schools unable to ensure that their students conform to accepted standards of adult behaviour.

MUN-DIRECTORS’ RESPONSIBILITIES AND CONDUCT
All students must be accompanied by, and are the responsibility of, the designated MUN-Director(s). A MUN-Director must be a teacher at the school, or at one of the schools from which the delegation comes.

All students staying in hotels must be supervised by their MUN-Director. MUN-Directors are required not only to stay in the same hotel as their students but must ensure that their room is located as close as possible to the rooms in which their students are staying.

MUN-Directors are expected to be present in the Hwa Chong Institution during most of the day, especially for any individual assignments and for the mandatory meeting on Wednesday and they must ensure that their students are present in their designated forums. MUN-Directors are required to adhere to the dress code.

CONDUCT IN THE HWA CHONG INSTITUTION
Formal dress, i.e. the kind of clothes that real UN diplomats might be expected to wear when attending UN sessions, is required at all meetings. In order not to cause offence to other delegates, national dress, military uniforms and armbands are forbidden. The warm weather in Singapore is not an excuse for inappropriate dress. Delegates and teachers must be courteous at all times to the Conference Staff and to the THIMUN Organizational and Administrative Staff, most of whom are volunteers giving up many hours of their own time to serve the delegates.

CONDUCT IN HOTELS
Students must remember that THIMUN is dependent on the goodwill of hotel managements in being able to provide accommodation at a reasonable cost for delegates. A bad experience by just one hotel may mean the loss of many potential beds for future delegates. Therefore, students must be polite and considerate at all times to hotel staff and fellow residents.

A curfew of 11 p.m. is recommended for every night except the night of the dinner and there must be no noise in hotel rooms after 10 p.m.

TOBACCO, ALCOHOL AND DRUGS
Smoking is prohibited and no alcoholic drinks may be consumed at the Hwa Chong Institution. MUN-Directors are responsible for making and enforcing their own rules for their own students with regard to alcohol consumption outside the conference venue. No alcohol will be sold to the students at the dinner on Thursday.

The use of any narcotic drug is expressively prohibited.
THIMUN AFFILIATED CONFERENCES

The THIMUN Foundation Affiliation Program is designed to develop high quality MUN conferences throughout the world. A THIMUN Affiliated conference identifies conferences that hold to high standards, have been evaluated by an outside party, and are committed to providing a quality educational experience for their participants.

THIMUN has encouraged the development of THIMUN-affiliated MUNs in order to give more young people, for whom coming to a THIMUN conference would be impossible, the opportunity to experience and enjoy the benefits of Model United Nations. It is, therefore, a primary goal of all THIMUN-Affiliated MUNs to reach out to the local communities in which they are situated and to encourage participation by local schools in their region.

A complete list of all THIMUN-Affiliated conferences can be found on our web site at http://foundation.thimun.org/affiliation-programme/affiliated-conferences/
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